



August 23, 2022

सूचना/ Notice

Sub: - Fee Payment for the Monsoon Semester 2022-23 for Ph.D Programmes

The fee payment to the Monsoon Semester 2022-23 for all Ph.D scholars (except 2022 Monsoon admissions) is to be done through the new Information Management System (IMS) portal developed for the Institute, with support from 1994, 95 and 96 batches of alumni of the Institute.

You can access the same from the link

<https://ims.nitc.ac.in/Default/Pages/NITC/LandingPage.html>

The step by step procedure for fee payment is available in the video tutorial given in the link below for your quick reference. Please watch it before initiating the fee payment.

<https://drive.google.com/file/d/19se-M1ivQ8GUNi6SIMh6pKLpJ9rNoRZg/view?usp=sharing>

You can login to the portal using your nitc e-mail ID and password.

If you cannot access NITC email itself, the student must contact cnc@nitc.ac.in

If the nitc email is working, but the IMS login is not working, the student must contact support-ims@nitc.ac.in

Once you login, there are three sections currently active in the portal:

1. Basic Data including details of DC members
2. Academic Results
3. Fee Payment

You need to verify the Basic Data and Academic Results. Please provide the details of your bank account in IMS so that refund, if any, can be processed smoothly.

If there is any correction required for your basic data (including details of supervisor, DC members) or academic results (including CGPA), you can report that through the corresponding feedback buttons provided in the portal. If you are not able to submit the correction requests through these buttons, you may use the following links for the same.

1) Reporting issues related to general details including DC members

<https://forms.gle/KCYJKDM8JQfGWxdj6>

2) Reporting issues related to results, cgpa, total credits

<https://forms.gle/YiNUXJEeGLcfaC9J7>

After verifying the Fee Demand raised in the portal, you can pay the fees through the options available in the portal itself. If there is any issue in the fee demand raised in the portal / fee payment process, you may report it through the feedback button provided for the same. If you expect the demand amount to be revised based on your feedback, you may wait till our response before proceeding for payment.

As in the previous case, if you are not able to submit fee payment related feedback inside IMS, you may use the following link for the same.

3) Reporting issues related to Fee Demand and Fee Payment issues
<https://forms.gle/y1F4tRNGuZkZJQoo6>

Attn: Scholars Admitted in Winter session (December Admission) of any academic year:

In order to make the fee payment uniform for all the scholars irrespective of admission session, you are requested to make the fee as per demand.

It may please be noted that, the medi-claim component in the fees is for a cycle of July 31 (Year 1) - July 30 (Next year) and the premium amount remains same for all the students irrespective of their session of admission. However, the other extra fee payment made by the student at the time of their admission (Winter semester) will be refunded. Hence all the students admitted in winter semester (of any previous academic years) are requested to provide the feedback through the portal (Using the button/Google form mentioned above as point (3)), indicating that you are a scholar who took admission in the December (winter) session.

Any other issues related to IMS to be reported by email to
support-ims@nitc.ac.in

The last date for Fee payment is 31st August 2022.



Deputy Registrar (Academic)