



National Institute of Technology Calicut

NIT Campus P. O., Calicut-673 601, Kerala

Tel: 0495-2286119; Fax: 0495-2287250

Web: www.nitc.ac.in Email: pgadmissions@nitc.ac.in

P.G. Admission Office

Provisional Admission to M. Tech. /M. Plan. /M. Sc. Programmes 2020 (Through CCMT/CCMN)

Instructions to Candidates

The candidates who got their final allotment to National Institute of Technology Calicut, through the Centralized Counseling (CCMT/CCMN) for M. Tech./M. Plan/ M. Sc. Admissions for the academic year 2020-21 has to complete the provisional admission procedures at the Institute level. The schedule of various activities in the admission process for the provisional enrollment of the candidates for the M. Tech / M. Sc. programmes at the Institute are given below.

Sl. No.	Activities	Date
1	Online uploading of student details and all relevant certificates/documents	Sept. 15 (Tue) - Sept. 20 (Sun), 2020
2	Verification of the uploaded documents	Sept. 21 (Mon) - Sept. 24 (Thu), 2020
3	Preparation of provisional admission records and finalization of Provisional Roll lists	Sept. 25 (Fri) - Sept 26 (Sat), 2020
4	*Uploading of details for internal sliding	Sept. 27 (Sun) - Sept. 28 (Mon), 2020
5	*Results of Internal Sliding	Oct. 1 (Thu), 2020
6	** Commencement of online classes	October 5 (Mon), 2020
	Physical Reporting and Document verification at the Institute	To be announced later

* Tentative and can change depending on the number of vacancies available after the special rounds of CCMT.

** Tentative

Instructions for document uploading:

The candidates have to upload the documents mentioned below through the Institute website. The link for uploading the documents and instructions to be followed will be published before the stipulated dates. Please visit the Institute website regularly for the updates.

List of Documents to be Uploaded for Online Document Verification:

Candidates are required to upload the colored scanned copy of the following original Documents:

- (a) Document for Proof of date of birth.
- (b) Photo ID proof as per Govt. of India norms.
- (c) Mark sheet of Class XII/ Diploma certificate and mark sheets in case of lateral entry candidates.
- (d) Grade/Mark sheets of qualifying examination for all semesters (Mark sheets of all semesters need to be combined to a single pdf for uploading/ Consolidated Grade (Mark) sheet with all subjects mentioned in it).
- (e) Degree/ Provisional certificate. If result of qualifying degree is awaited, certificate of course completion from the institute/university last studied must be provided in the prescribed format available in **Annexure A**.
- (f) GATE score card (2018 or 2019 or 2020).
- (g) Certificate for Economically Weaker Sections, if applicable, issued by the competent authority (not below the rank of Tahsildar) indicating the financial status for the financial year ending March 31, 2020 (2019-20) (**should have been issued on or after 1st April, 2020**).
- (h) Community Certificate, in the case of OBC candidate, if applicable, from a competent authority (not below the rank of Tahsildar) indicating the status regarding Creamy Layer based on financial year ending March 31, 2020 (**should have been issued on or after 1st April, 2020**).
- (i) Community Certificate, in the case of SC/ST candidate, from a competent authority (not below the rank of Tahsildar).
- (j) Certificate from the Medical Board of Govt. Medical Colleges/Dist. Head Quarters Hospitals, in the case of Persons with Disabilities (PwD), if applicable.
- (k) Migration or Transfer or Leaving Certificate issued from the institute last studied/attended.
- (l) Conduct/Character certificate from the Head of the Institution/Organization last attended/working or Gazetted Officer issued within last six months.
- (m) Proof of payment of Seat Acceptance Fee (SAF), duly signed by the candidate.
- (n) Online Document Verification Certificate (ODVC), downloaded from the CCMT portal through candidate's login after successful Online Document Verification, duly signed by the candidate.
- (o) Provisional Seat Allotment Letter (PSAL) of the finally allotted seat, downloaded from the CCMT portal through candidate's login, duly signed by the candidate.
- (p) Receipt of Institute balance fee paid to CCMT/CCMN, duly signed by the candidate
- (q) Late submission undertaking form (format given in **Annexure-C**), if necessary

Notes:

- (1) Caste certificate (SC/ST/OBC-NCL) issued by Maharashtra State must be validated by Social Welfare department (in case of SC and OBC-NCL category) and Tribal Welfare department (in case of ST category) of Maharashtra Government. The SC/ST/OBC-NCL candidates of Maharashtra State have to produce their caste validity certificate. ST certificates from Tamil Nadu state must be issued by the concerned Revenue Divisional Officer.

- (2) If the original certificates are not in English/Hindi, English/Hindi version/translation of such certificates, duly certified by the Principal/Director or other competent authority of the graduating Institute, will be required for verification of documents.
- (3) All the documents are to be scanned fully till the end, making sure that all the details and signatures of the authority are clearly visible.
- (4) Candidates who are appearing for their final examination and are awaiting results should produce the original mark list of final semester/year and the degree certificate/ provisional certificate (satisfying the eligibility criteria) by **31st October 2020**. They have to produce a certificate from the Head of the Institution stating that he/she has appeared/appearing for the final semester/ year examination of the qualifying degree in the prescribed form as given in **Annexure A**. The candidates also have to submit an undertaking in the prescribed form as given in **Annexure B**.
- (5) **No relaxation will be given for submitting the category certificates at the time of document uploading.** Please note that the undertaking to be submitted for late submission of relevant documents/ certificates given in Annexure C is not applicable for category certificates.

Online uploading of student details:

The candidates have to upload their personal details for preparing the provisional admission records through the Institute website. The link for uploading the personal details and instructions to be followed will be published before the stipulated dates. Please visit the Institute website regularly for the updates.

You require to keep a softcopy of your recent PASSPORT SIZE PHOTOGRAPH and SIGNATURE (Maximum of 120 kB) while uploading your personal details.

Hostel Facility:

Hostel facilities are available for all the students. Hostel Room Allotment will be done to the admitted students at the time of physical reporting at the Institute and after payment of the required hostel fees. Fee structure for the hostel accommodation will be intimated at the time of physical reporting. For any further details regarding the programmes and Institute facilities, see the “Information Brochure” given in the link <http://nitc.ac.in/index.php/?url=admission/index/58>.

Refund Rules:

Refund of fee shall be permitted to a student who leaves the academic programme till such dates that will permit the Institute to fill the vacancy so created through subsequent seat allotment process of the Institute. In such cases, all fee and deposits paid at the time of admission will be refunded after a deduction of processing fee of Rs. 5000/- (Rupees Five Thousand only). No fee other than Caution Deposit shall be refunded to students who withdraw admission after such stipulated dates.

Chairperson (PG Admissions)

Annexure-A

FORMAT OF COURSE COMPLETION CERIFICATE

[TO BE ISSUED IN THE OFFICIAL LETER HEAD OF THE INSTITUTE/ UNIVERSITY]

This is to certify that

1. Mr. /Ms. _____ (full name) bearing Roll No. _____ is a bonafide student of _____ (course / program) in our institute/university.
2. He / She has completed all requirements of the course / program and all of his/her examinations has been completed by August 30, 2020.
3. His / Her final result is awaited and will be published on or before September 30, 2020.

**Signature (with Seal) of the
Authorised Signatory of the
Institute/University**

Date _____

Annexure-B

UNDERTAKING BY CANDIDATES WHO HAVE APPEARED FOR QUALIFYING DEGREE EXAMINATION OR AWAITING FOR RESULTS

I _____ GATE ID _____

Son/daughter of Shri _____ resident of village/

town /city district of State/UT _____ do hereby

declare as under:

1. That I have appeared for final year /semester examination and my Institute/University has not yet declared the results

OR

My university/Institute has not conducted final year /semester examination yet

(tick as applicable).

2. That, I would submit my final year/semester marks card and Provisional degree certificate on or before 31st October 2020.
3. I am aware that for admission to M Tech/ M.Sc programmes at NITC, I must satisfy the following criteria

“Candidates should have passed the prescribed qualifying examination with CGPA of at least 6.5 in the 0-10 scale grading system, OR not less than 60% marks. However, this prescribed minimum shall be a CGPA of 6.0 OR 55% marks in the aggregate for SC/ST/PWD candidates. Only primary mode of evaluation (CGPA or percentage) as mentioned in the qualifying degree certificate/mark sheet shall be considered while verifying eligibility. Conversion from CGPA to percentage or vice versa given by individual Institute/university will not be allowed”

4. I am also aware that after the announcement of my Bachelor’s degree results, if I am found not to satisfy the above eligibility criteria, my admission would be cancelled and I will not be entitled for refund of the Institute fee paid to CCMT.

Name and Signature of the candidate with date

Annexure-C

Date:

To
The Director
NIT, Calicut

Subject: - Undertaking for the late submission of relevant documents/certificates

Respected Sir,

I _____ Son / Daughter of Shri
_____ Resident of village/town/city district of
State/UT _____ have to reported to NIT, Calicut,
through online For M. Tech. / M. Sc. admission through CCMT / CCMN-2020.

I have not submitted the following *documents/certificates. I will submit the same by 31.10.2020.

1. _____ 2. _____
3. _____ 4. _____
5. _____ 6. _____

In case I fail to submit the documents/certificates by date as mentioned above or found ineligible or information provided herein or in Application Form found incorrect at any stage then the Institute reserves the right to cancel my admission automatically. In such event, I shall be fully responsible for all consequences arising out of such cancellation of admission. The allocated Institute shall not be held responsible in any case. I also know that, fee refund rules of the allotted Institute will be applicable in case of cancellation of my admission.

Signature of the Applicant

Signature of Guardian / Parents

Name of the Candidate

Name of the Guardian / Parents

Date:

* Not applicable for category certificates