

NATIONAL INSTITUTE OF TECHNOLOGY CALICUT

P1/71/2339/05


1st January 2018

Circular

Sub : Statement of Immovable Property (Group 'A' & 'B' Officers only) as on 31st December, 2017-regarding

All Faculty and staff members are requested to furnish their Statement of immovable properties (Group 'A' & 'B' Officers only) as on 31st December, 2017 on or before 31/01/2018, in the Registrar office.

Immovable property Returns statements are very essential for upgradation/APAR /MACP/Vigilance clearance etc.


1.1.2018
Deputy Registrar
for Registrar

To

1. All Heads of Departments/Sections for circulation among staff
2. Web
3. Chief Vigilance Officer

NATIONAL INSTITUTE OF TECHNOLOGY CALICUT

Name: Designation: Department:

Statement of Immovable property as on the 31st December 2017 (e.g. Lands, House, Shops, Other Buildings, etc.)

Sl. No.	Description of Property	Precise location (Name of District, Taluk and Village in which the property is situated and also its distinctive numbers etc.)	Area of Land (in case of Land and Buildings)	Nature of Land in case of landed property	Extent of interest	If not in own name, state in whose name held and his/her relationship, if any to the Govt. servant	Date of acquisition	How acquired (Whether by purchase, mortgage, lease, inheritance, gift or otherwise) and name with details of person/persons from whom acquired (address and connection of the Govt. servant, if any, with the person/persons concerned) Please see Note 1 below	Value of the property (see Note 2 below)	Particulars of sanction of prescribed authority, if any	Total Annual income from the property	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13

Date:

Signature:

Note 1: For purpose column 9, the term “lease” would mean a lease of immovable property from year to year or for any term exceeding one year or reserving a yearly rent. Where, however, the lease of immovable property is obtained from a person having official dealing with the Govt. servant, such a lease should be shown in this column irrespective of the term of the lease, whether it is short term or long term, and the periodicity of the payment of rent.

Note 2: In column 10, should be shown :-

- a) Where the property has been acquired by purchase, mortgage or lease, the price or premium paid for such acquisition.
- b) Where it has been acquired by lease, the total annual rent thereof also; and
- c) Where the acquisitions by inheritance, gift or exchange, the approximate value of the property so acquired.

* Use additional sheets if necessary.