

# NATIONAL INSTITUTE OF TECHNOLOGY CALICUT

P1/71/2339/05

19.05.2017

## CIRCULAR

### **Sub: Statement of Immovable Property as on 31/12/2016.**

This is for the information of all the employees of the Institute that filing the statements of Immovable Property is a statutory obligation as per Rule 18 of Central Civil Services Conduct Rules, on the part of all the employees drawing more than Rs.6,500/- Basic Pay(Pre-revised).

Hence all employees of the Institute drawing a pay in PB 2 (Rs.9300-34800+Grade Pay Rs.4200/-) or above are advised to file the same in the prescribed forms (**available in our website**), to reach this office on or before **31<sup>st</sup> May, 2017** positively.

  
REGISTRAR

**Note: Heads of the Departments may send the statement in two bundles (Teaching & Non Teaching) by 01/06/2017**

To

All Heads of Departments/Sections for circulation among staff

Copy to:

Director & Deans for information,  
Chief Vigilance Officer for information.  
Webmaster for uploading.

## NATIONAL INSTITUTE OF TECHNOLOGY CALICUT

Name: ..... Designation: ..... Department: .....

### Statement of Immovable property as on the 31<sup>st</sup> December 2016 (e.g. Lands, House, Shops, Other Buildings, etc.)

Sl. No.	Description of Property	Precise location (Name of District, Taluk and Village in which the property is situated and also its distinctive numbers etc.)	Area of Land (in case of Land and Buildings)	Nature of Land in case of landed property	Extent of interest	If not in own name, state in whose name held and his/her relationship, if any to the Govt. servant	Date of acquisition	How acquired (Whether by purchase, mortgage, lease, inheritance, gift or otherwise) and name with details of person/persons from whom acquired (address and connection of the Govt. servant, if any, with the person/persons concerned) Please see Note 1 below	Value of the property (see Note 2 below)	Particulars of sanction of prescribed authority, if any	Total Annual income from the property	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13

Date: .....

Signature: .....

**Note 1:** For purpose column 9, the term "lease" would mean a lease of immovable property from year to year or for any term exceeding on year or reserving a yearly rent. Where, however, the lease of immovable property is obtained from a person having official dealing with the Govt. servant, such a lease should be shown in this column irrespective of the term of the lease, whether it is short term or long term, and the periodicity of the payment of rent.

**Note 2:** In column 10, should be shown :-

- a) Where the property has been acquired by purchase, mortgage or lease, the price or premium paid for such acquisition.
- b) Where it has been acquired by lease, the total annual rent thereof also; and
- c) Where the acquisitions by inheritance, gift or exchange, the approximate value of the property so acquired.

\* Use additional sheets if necessary