

NOTE

08.10.2020

Sub: Direct procurement from e-commerce portals other than GeM

Government of India is in the process of issuing various OMs/Circulars and their amendments regarding extant provisions and their compliance while making procurement of Goods & Services by Govt. buyer through Govt. platforms, like, GeM and e- Procurement. Under the orders of competent authority, these OMs/ Circulars are made available in the institute website under '**Purchase**' Quick link for ready reference of all officers of this institute.

Under Rule 154 of GFR 2017, purchase of Goods up to the value of Rs.25000/- (Rupees Twenty-five Thousand only) on each occasion may be made without inviting quotations or bids on the basis of a certificate to be recorded by the officer in the following format.

"I,, am personally satisfied that these goods purchased are of the requisite quality and specification and have been purchased from a reliable supplier at a reasonable price."

Also, Rule 149 of GFR 2017 stipulates that GeM portal of Gol shall be utilised for direct online purchases.

In view of the above, for direct procurement of all goods up to Rs.25000/- under Plan Fund, if the item is not available in GeM and purchase is made from an e-commerce portal other than GeM at a reasonable price, a certificate may be recorded by the officer in the following format.

"I,, am personally satisfied that these goods purchased are of the requisite quality and specification and have been purchased from an e-commerce portal at a reasonable price. The purchased goods with requisite specification were not available in GeM at that time."

The procedure for procurement of Goods above Rs.25000/- shall be in accordance with extant procurement guidelines of this institute, issued from time to time. However, in GeM, as the payment is made by institute DDO, the above clause shall not be applicable for reimbursements/ advances by officers, as the case may be.

This is issued with the approval of the competent authority and shall be effective from the date of issue of this circular.

Sankuider P.S.
08/10/2020
Dean (P&D) /c

DECLARATION IN CASE OF PURCHASE THROUGH ONLINE MODE

2 of 3
I, hereby declare that I purchased following articles through online mode and paid the full amount through online payment/Cash on Delivery. This/These article(s) is/are being used by Department...../.....Me. In case, in later stage if it is found that bills produced by me were forged or the articles were cancelled / returned back after purchase without intimating and remitting the amount back to the institute then the onus of the same shall lie to me only.

- 1.....
- 2.....
- 3.....

Signature: _____

Name: _____

Designation with Emp Id.: _____

Department: _____