

NATIONAL INSTITUTE OF TECHNOLOGY CALICUT HOSTELS

C4/CW/NITCH/Estt./Appointment/2022-23-01

06.05.2022

NOTIFICATION FOR WALK-IN-INTERVIEW

A walk-in-interview will be held for selection of following hostel staff, which will be purely on ad-hoc basis for a period of six months as per hostel requirements and the consolidated pay as indicated below. Selected candidates shall work in various hostels/hostel offices as per the duty time followed, immediately on intimation of selection. They will not have any claim to continue the engagement in any post under NITC Hostels beyond the term of appointment.

Sl. No	Category (Name of the Post)	Essential requirements	Desirable	Remuneration (₹)
01	Ad-hoc Junior Care Taker (Male – Age: 28 years and above as on 01.05.2022)	<ol style="list-style-type: none">1. Degree in any stream from a recognized university or 3 year Diploma in Commercial Practice from a recognized board under Govt.2. Certificate regarding knowledge of office automation, word processing and computer operation or equivalent.3. Minimum three years experience in a reputed institution.	<ol style="list-style-type: none">1. Experience in Hostel Accounting, Mess Management, Mess Accounting and student guidance in a hostel of a reputed institution.2. Language proficiency in English, Hindi & Malayalam	14,000/-
02	Ad-hoc Junior Care Taker (Female – Age: 28 years and above as on 01.05.2022)	<ol style="list-style-type: none">1. Degree in any stream from a recognized university or 3 year Diploma in Commercial Practice from a recognized board under Govt.2. Certificate regarding knowledge of office automation, word processing and computer operation or equivalent.3. Minimum three years experience in a reputed institution.	<ol style="list-style-type: none">1. Experience in Hostel Accounting, Mess Management, Mess Accounting and student guidance in a hostel of a reputed institution.2. Language proficiency in English, Hindi & Malayalam.	14,000/-
03	Ad-hoc Junior Office Assistant	<ol style="list-style-type: none">1. Degree in any stream from a recognized university or 3 year Diploma in Commercial Practice from a recognized board under Govt.2. Certificate regarding knowledge of office automation, word processing and computer operation or equivalent.3. Minimum three years experience in a reputed institution.	<ol style="list-style-type: none">1. Experience in Hostel Accounting, Mess Management, Mess Accounting and student guidance in a hostel of a reputed institution.2. Language proficiency in English, Hindi & Malayalam	14,000/-

Interested candidates shall appear for an interview as noted with all original certificates of their qualification/experiences/ proof of age and identity. No TA/DA will be paid for the interview. The council of Wardens reserves the right to offer higher remuneration to deserving candidates with higher experience and qualification.

Date: 20.05.2022

Time of reporting: 9.30 AM

Venue: Hostel Main Office

Sd/-
Chief Warden