

NATIONAL INSTITUTE OF TECHNOLOGY CALICUT

Ref: No. Dean(SW) /Bicycle Service/2018

Date: 07.02.2018

NOTICE INVITING EXPRESISON OF INTEREST

Dean (Students Welfare) on behalf of Student Affairs Council invites sealed Expression of interests for running app-based dock less bicycle sharing service on contract basis inside NIT Campus for a trial period of 3 months. On successful completion of the trial period, work may be extended further based on a fresh tender floated by the competent authority.

The Work Description, Pre-qualifications and Specifications and Code of conduct for contractors/firms are given in the schedule A, Band C respectively.

The EOI form with the proposed rates to be quoted is given in Annexure I. Eligible contractors/firms shall submit their quotation to the Office of Dean (Students Welfare), National Institute of Technology on or before 15 February 2018.

Date of publication of EOI	07th February 2018
Last date for receipt of EOI	15th February 2018
Date and time of the opening of the EOI	16th February 2018, 10 AM

The completed EOI should be addressed to:

**Office of Dean (Students Welfare), National Institute of Technology Calicut, NIT
Campus P.O.**

Calicut – 673 601, Kerala, deansw@nitc.ac.in, Ph: 04952286169

Schedule A: Work Description:

The students council , NIT Calicut proposes to introduce an app based dock less bicycle sharing services within the campus for the benefit of students' transportation throughout the campus. It is purposed to ply 100 gear cycles for a trial run period of 3 months on outsourcing basis within the campus on all days. The user sees all available bicycles around, on the app.

- He/she can scan the QR code and unlock a cycle and start riding.
- The user can lock the cycle manually after the ride and park anywhere in the campus.
- After his/her usage, the next user can use the cycle.
- Payment can be made through secured e payment modes.

Schedule B: Prequalification requirements

1. The contractor/firm should have functioned in at least two colleges in the last financial year.
2. The contractor/firm should have valid PAN and GSTN(if applicable)
3. The contractor should quote the price inclusive all such taxes and levies applicable.

Schedule C: Specifications, Conditions and code of conduct to be followed:

1. The contractor/firm shall provide one hundred dock less bicycles of models not older than 2013 in good condition. These vehicles shall ply within the campus on all days as specified in the initial work description.
2. There will be minimum four base stations in the campus. The firm should provide an automotive for the transport of cycles back to a station once the station is empty. No station should remain empty for more than half an hour, during the academic timings (7.30 am to 6 pm daily or later). The service is operated by SAC and there will be no financial commitment to the institute.

3. Liability: To the fullest extent permitted by law we exclude all liabilities to you for any loss of profit, loss of opportunities, loss of earnings, loss of anticipated earnings or loss of date or for any indirect or consequential losses however arising out of the contract.
4. In particular, the service provider must not give any messages-a)which is directly or indirectly related to advertisement, b) any material which is obscene, unlawful, harassing, abusive, threatening or otherwise objectionable or breaches any law, c) encourages conduct that constitute a criminal offence, gives rise to civil liability or code of practice. d) infringes the copyright or other rights of any third person.
5. The firm should employ two men for the maintenance of cycles and the transport of cycles through the automotive.
6. The particulars of all the maintenance men who will be employed: such particulars inter-alia should include age, date of birth, permanent address of the drivers should be submitted once the contract is finalized.
7. The maintenance men should be of good behavior, shall preferably understand Hindi/English and should not have any criminal background with no police case against him/her.
8. All the maintenance men engaged by the contractor/firm for carrying out tasks under this contract, shall be deemed to be the employees of the contractor's Agency. The contractor/firm shall be solely responsible for their wages, fringe benefits, duty roster, leave-records, relievers, uniform etc.
9. In case of the application being made by a partnership firm, a copy of partnership deed is required to be submitted along with the tender.
10. The contractor/firm will maintain monthly payment data. The contractor/firm shall be responsible for the payment of wages and allowances as per Minimum Wages Act of Central Govt. to drivers and all statutory dues to the persons employed by him for providing the services. The contractor/firm shall comply with all existing labour legislation and Acts, such as Contract Labour Regulation Act, Workmen's Compensation Act, Minimum Wages Act, Payment of Wages Act, Provident Fund Act, ESI Act, etc.
11. The contractor/firm shall be further responsible for proper discipline of the employees engaged by him and their work besides observing other obligation.

12. All the charges on repairs including spares, labour, lubricants and any other charges towards the maintenance of the bicycles shall be borne by the contractor/firm and in case of break-down of the vehicle, the contractor/firm shall provide standby vehicle of the same category without extra charge.
13. The contractor/firms expected to render service on all days of the institute (including Saturday, Sundays and all public holidays).
14. All damage and accident to the vehicle is the sole responsibility of the contractor/firm. The contractor/firm will be fully responsible for the maintenance of the bicycles.
15. The contractor/firm shall not engage any sub-contract or transfer the contract to any other person.
16. In case of any dispute of any kind and in any respect whatsoever, the decision of the Director, NITC shall be final and binding.
17. Firms submitting the EOI would be considered to have read & accepted all terms & conditions.
18. No enquiries verbal or written shall be entertained in respect of acceptance or rejection of the tenders.
19. All the documents are required to be in English, if not, certified translation in English may be submitted.
20. Institute shall not be responsible for misuse of the service, if any, by the students during the period of the service.
- 21.** If any of the terms and conditions (1) to (20) above is not found fulfilled during the period of contract, the Director-NITC reserves the right to terminate the contract without assigning any reasons thereof.

Rates Proposed by the firm submitting EOI

Annexure – I

No.	Descriptions	Particulars
1.	Name of Firm/Company/Agency	
2.	Registration No. of Firm/Company if any	
3.	Address of the firm along with Telephone No.	
4	PAN No./TIN No.(Copy of PAN Card/TIN No.)	
5	AMOUNT QUOTED PER MONTH PER STUDENT (Four rides of 1 hour each daily)	
6	AMOUNT QUOTED PER RIDE (Maximum 30 minutes)	

Date:

Place:

Company Seal

(Name & Designation of the Authorized person)

Signature of the Authorized person

UNDERTAKING BY THE CONTRACTOR

I/We have carefully read the terms and conditions for provision of hiring of dock less bicycle sharing services at NIT Calicut. I/We agree to all these conditions and offer to provide the services at NIT Calicut.

We are making this offer after carefully reading the conditions and understanding the same without any kind of pressure or influence from any source whatsoever. I/We have acquainted ourselves with the tasks required to be carried out, before making this offer. I/We hereby sign this undertaking in token of our acceptance of various conditions listed above.

Place : _____

Dated : _____ Name & Signature of Contractor (s)

Address: _____

Seal of the Agency: _____

Phone No.

(O): _____

(R): _____